

CHARTER COMMISSION

PROPOSED AGENDA FOR JANUARY 10, 2017, MEETING

4:30 P.M. – ROOM 104 OF CITY HALL

- A. Administrative Business
 - a. Call Meeting to Order
 - b. Swearing in of appointed members
 - b. Recording of Attendance
 - c. Approve Minutes of November 15, 2016 meeting
 - d. Set Order of Agenda
 - e. Communications
 - Section 8.06
- B. Open Comment Period
- C. Committee Reports
- D. Unfinished and Deferred Business
- E. New Business
 - a. Discussion of City Administrator's Duties
 - b. Terminology in mayor sections
 - Reference to "magistrate?"
 - Need for definition of "general supervision and control?"
 - Chief executive officer of police department?
- F. Other business - as may be brought up by members
- G. Adjourn

CHARTER COMMISSION

MINUTES FOR NOVEMBER 15, 2016

4:30 P.M. – ROOM 104 CITY HALL

A. Administrative Business

- a. Call Meeting to Order: The meeting of the Commission was held in Room 104 of City Hall and was called to order by President Kathy Meyerle at approximately 4:30 p.m.
- b. Recording of Attendance: Present were commission members Kathy Meyerle, Jane Belau, Robert Haeussinger, Fran Bradley, Marcia Marcoux, Kellie Mueller, Dave Senjem, Vince Barry, Ray Schmitz and Leigh Johnson. Absent were commission members Fred Suhler, Stephanie Podulke, Carol Kamper and Dick Hall.
- c. Approval of Minutes: The minutes of September 13, 2016 were approved as submitted.
- d. Set Order of Agenda: President Meyerle set agenda as ordered with guest Barry Skolnick and Commission discussion added under Open Comment.
- e. Communications:
 - 2017 meeting schedule

- B. Open Comment Period: Barry Skolnick addressed the Commission and indicated that the agenda packet is not included on the Commission's web-site. He was informed that the agenda is on the web-site and that staff would include any other materials provided to the Commission members with the agenda.

- C. Committee Reports: The nominating committee proposed a slate of Vince Barry for chair, Robert Haeussinger for vice-chair, and Dick Hall for secretary. Leigh moved, Marcia seconded and the slate was adopted unanimously.

- D. Unfinished and Deferred Business: None.

E. New Business:

- a. Election of officers was made during the Committee Reports.
- b. The Annual Report was approved with three changes: Staff was asked to include a summary of the Commission's discussions concerning term limits for appointed positions; staff was asked to draft a separate letter for the appointment requests, and an error was noted in that Ray Schmitz's name was entered twice and Dave Senjem's name needed to be added to the appointment request language.
- c. The Commission discussed term limits for appointed positions. It was acknowledged that unlike elected positions, the charter can limit the terms of those appointed to City boards and commissions. There was general agreement that term limits provide opportunity for openness and diversity. Fran moved and

Vince seconded a motion to affirming that the referendum is working as intended and there is no reason to make any changes and that the determination should be included in the Annual Report. The motion was approved unanimously.

d. The following topics were suggested for discussion in 2017:

- Is the designation of the Mayor as "chief magistrate" appropriate?
- Does the phrase "general supervision and control" in the mayor's powers section need to be defined?
- Should the mayor be the chief executive officer of the police department?
- Should the charter be used to lessen the burden on councilmembers by increasing the number of wards, requiring support staff, etc.?
- Is the list of the city administrator's duties current and appropriate?
- Is there any reason to consider an initiative and referendum process in the charter?
- Is there a need to create some form of a salary commission?

F. Other business: None

G. Adjourn: The meeting was adjourned at approximately 5:30 p.m. The next Charter Commission meeting is scheduled for Tuesday, January 10, 2017 at 4:30 p.m. in conference room 104.